

February 9, 2021 Louise Archer PTA Meeting Minutes

Call to Order 8:02 pm

Principal's Report

- Thank you for principals' appreciation week.
- Bell schedule
 - Goes into effect on Tuesday, February 16
 - Individual class schedule was sent by teacher
 - School starts at 9:45 am and ends at 4:15 pm
- Intervention Programs and testing – opportunity for about 40 students to come in for a few hours on Monday, across all grade levels. Students are chosen by highest needs and teacher recommendation.
 - Some ESOL and sixth grade students were also able to come back into the building for testing on Monday.
- Yearbook pictures
 - February 23, 24, and 25 from 5 to 8 pm
 - There is a sign-up genius to sign-up for a two-minute slot
 - There will also be an opportunity to submit a picture to include into the yearbook for those who do not want to come in for photos
- Vaccines Update
 - Over 90% of FCPS teachers and staff
 - For LAES, everyone is signed up. Some teachers have had both shots already.
- Return to School update
 - Current dates:
 - Next Tuesday – Feb. 16, welcoming back students who went to virtual in December
 - Feb. 23 – Kindergartners' first day of school as well as some additional students
 - March 9 – grades 1 and 2
 - March 16 – grades 3-6
 - Emails were sent to families in grades 3-6 regarding plans for return to school. Kindergarten and first and second grade emails were not re-sent, they were previously sent in December.
 - As a school, 13 in-person teachers and 7 all virtual teachers, and 3 teachers with a monitor in the classroom.
 - The staffing mostly matched with students (60% in-person and 40% virtual).
 - Another Return to Learn session will be scheduled to share information on RTS with families when the RTS process is in a more final stage.

Treasurer's Report

- We received \$795 in additional membership dues and donations in last month. This brings the total membership and donations received through December to \$9,257.
- We received an additional \$1,147 in fundraising income from Chipotle dining for dollars, Box Tops, Yearbook booster sales, and LA5K sponsorship from Altara Systems
- No changes to community events and student programs; total income is \$18,517
- As for expenses, we have paid about \$75 for reflections ceremony reimbursement. This does not include an additional \$536 in reflections related expenses and about \$250 staff support that will be reflected in next month's report.
- We have about \$46,500 in the bank.

President's Report & Program Announcements

- **Reminders**
 - **New Dining for Dollars Chair** – Thank you to Lauren Padgett for volunteering to take over as Chair for Dining for Dollars
 - **New Skate Night Chair** – Thank you to Erin Berk for volunteering to take over as Chair for Skate Night
 - **President and Vice-President positions for 2021-2022** – Nominations are needed at the April PTA meeting for next year
 - Please reach out to Kristin or Regan with questions.
 - **Playground use** – As students return to school in-person, please be aware of the in-person students and do not use the playground during school hours
- **Stock the Fridge** – Thank you to everyone who contributed on the Jan. 25 – Teacher work day to stock the fridge.
- **Dining for Dollars** - Panera Bread, on Thursday, Feb 11th 4:00-8:00pm
 - Order using the code PRFUND on their website www.panerabread.com and choose the Vienna location.
 - Bring the flyer or show an electronic version to the cashier when you place your order
- **School Picture Day** – Picture day is coming up on February 23-25.
 - Sign-up genius for photos was sent out with Sunday's sunbeam newsletter. Each child needs their own time, even if there are multiple kids in one family.
 - Health forms will be required for students to have their photo taken.
 - Students will be dropped off at the back of the school, PTA volunteers will move students through the cafeteria for the photo and then out to the front of the school to be picked up. Parents will drive around to the front to pick up their student.

- We anticipate needing 3 parent volunteers each night to help move children through the picture taking process. A separate sign-up will be sent for parent volunteers.
- There will also be an option for families to submit their own photos of students who do not attend the in-person photos.
- **Spirit Wear** –
 - For the month of February enjoy 20% off all zip ups with the code FEB21P at check out; go to www.louisearcherspiritwear.com.
 - Free shipping will be available for two weeks will be Friday, February 28 through Monday, March 15. Look for reminders.
 - We also need a new Spirit Wear chair for next year, if anyone is interested.
- **Pizza Bingo** –
 - Virtual PTA Pizza Bingo event this year on Friday, March 12, from 5:30-6:30pm.
 - Mr. Cator agreed to run the bingo part, but the committee is still looking for another teacher to help facilitate the bingo. Maybe ask your students to start an email campaign to their favorite teacher to ask them to help.
 - Volunteers will be needed to purchase \$5 gift cards to kid-friendly businesses, such as Dairy Queen, Crumble Cookie, etc.
 - In lieu of purchasing bingo cards, the committee is asking for a suggested donation to the PTA.
 - Lombardi's Pizza Dining for Dollars event the same night.

Additional Q and A for Michelle and Jennifer on RTS

- New bell schedule - A reminder was sent last Friday with an attachment that includes the new schedule
 - The Kiss and ride line and the building will open at 9:30 am. The goal for bus arrival is between 9:30 and 9:45 am.
 - An adapted Kiss and Ride is being developed to deal with an expected large increase in the use of Kiss and Ride.
- Lunch is increased by 15 minutes (to allow for more time for hand-washing), and there will be zones for classes. Students cannot use the playground equipment during recess, per FCPS guidance. Some of the younger grades will have some individual toys to use outside.
 - There is a potential for lunch to be outside. But, for now, lunch will be in the classroom and there is coverage for the teachers during that time.
- Specials – for in-person students, their specials will be in-person. For Kindergarten, first, and second grade, the specials teachers will be going into the classrooms. When possible, specials will try to be outside, especially PE.

- Days for specials will continue, so for concurrent classes, there will be in-person specials for those students in the classrooms on corresponding days.
- For any possible needs (such as individual art supplies), any updates will be provided later. But students will have separate supplies.
- Air Filtration - LAES was reviewed for air filtration qualities and either passed or exceeded the required air quality.
- Supplies – individual teachers will provide updates regarding what supplies will need to be brought to school. In-person students will need to bring their laptops for in-person instruction, with the possible exception of kindergarten classes.
- There is no parent access into the building. Jennifer is working on how to get kids to enter the building from walking and kiss and ride. The kids will need to line up before entering the building in order to maintain the six-foot distance.
- Classroom monitors
 - LAES hired former teachers and former LAES staff members as monitors. The classroom teacher is still fully responsible for all instruction. The monitor will help in-person students to provide support and work with the classroom teacher.
 - The classroom teacher will still be with the kids every day. The monitor adds another person to help.
 - Monitors are hired to help in-person instruction, which could include in-person activities or handing out materials. The teachers will have access to view the class to interact and direct.
- Students are guaranteed two days a week for in-person instruction.
 - For classes with only two days a week, it is condensed into two days because there were not as many kids that wanted in-person. But it does not mean that there is any option to make it four days a week for that class.
- Laptops
 - There are extra laptops, so if a student needs one, please contact the school. Jane Satterfield is helping with the laptop distribution.
 - Students are also allowed to bring in their own personal laptop. Jennifer will confirm with Chris Jacobs. It may also be possible to have a laptop that stays at the school for the student if they have a personal one at home.
- Mondays –
 - There will still be a check-in morning meeting on Mondays.
 - If that shifts, it will be due to a county wide change
- Fall instruction
 - Dr. Brabrand stated the goal is 5 days a week for the fall.
- Concurrent model

February 9, 2021 Louise Archer PTA Meeting Minutes

- Split of students for concurrent days was not always exactly by alphabet due to grades, capacity, other siblings at LAES, and other issues.
- The sixth-grade model is still being developed. One teacher will be virtual and two will be concurrent.

Meeting adjourned at 9:04 pm