



Louise Archer PTA

WHERE THE SUN ALWAYS SHINES

Louise Archer Elementary School
January 18, 2024 @ 8:00pm

PTA MEETING MINUTES

Board Members:

- Nausheen Khan - President
- Tooba Malik - Vice President
- Steve Soliday - Treasurer
- Katie Nevitt - Secretary

Agenda Items

Call to Order: 8:02pm

School Principal & VP Report.....Michelle Makrigiorgos & Jennifer Condra

- We're excited to share the following staff members who were nominated by our staff or parents for FCPS Outstanding Employee Awards at Louise Archer this year:
 - ▶ Outstanding Teachers - Tracey Kitchen, Meghan Curtis, Greg Drost, Tracy Resnick
 - ▶ Outstanding New Teacher - Cameron Readon
 - ▶ Outstanding Principal - Michelle Makrigiorgos
 - ▶ Outstanding Leader - Jennifer Condra
 - ▶ Outstanding Operational Employee - Kathy Cutri
- Standardized Testing:
 - ▶ Virginia Growth Assessment (VGA) testing has been completed. Students in grades 3-6 take a VGA test for reading and mathematics in the Fall and again in Winter. When the results for all students' VGA tests are returned to Fairfax County Public Schools (FCPS), the division shares this information with families.
 - ▶ Some students grade 1-6 will be taking the iReady assessment. Families will only receive a report for a window when the student took the reading or mathematics iReady test.
 - ▶ Starting to assess for WIDA and WIDA Screeners which is an English Language Proficiency Assessment for ESL students.
- Construction Update:
 - ▶ Currently on Phase 2 - Renovation of the current building then removal of modules (~March)
 - ▶ Phase 3 will begin after Spring Break and go throughout the Summer, and be completed by Fall 2024

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Building Updates

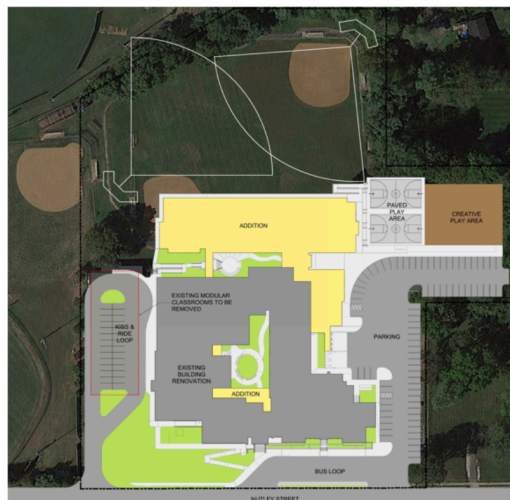
FRONT VIEW



Building Updates



Building Updates



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Treasurer's Report.....Steve Soliday

- Shout out to everyone who participated in our Dining for Dollars Fundraisers. The Dining for Dollars annual goal is \$2k, without Social Burger, we are at \$2,432.37 for the year.
- Another shout out to the Sock Hop Committee who did an amazing job of staying within their allocated budget of \$2,500 of which \$2,498.22 was spent.
- HomeRoom, our new vendor for Before and After School Activities, collects the money and pays the vendors directly.
- We are on track to reach our goal of \$5k as our year-end balance.

Income Year to Date

Louise Archer PTA Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L July 2023 - June 2024				
	Total			
	Actual	Budget	over Budget	% of Budget
Revenue				
1 Membership, Donation & Interest	4,096.82	2,000.00	2,096.82	204.84%
Donations	0.00	0.00	0.00	
General Donations	951.69	5,000.00	-4,048.31	19.03%
Total Donations	\$ 951.69	\$ 5,000.00	\$ -4,048.31	19.03%
Membership Dues Expense	-4.00	0.00	-4.00	
VA PTA Dues	-1,037.00	0.00	-1,037.00	
Total Membership Dues Expense	\$ -1,041.00	\$ 0.00	\$ -1,041.00	
Total 1 Membership, Donation & Interest	\$ 4,007.51	\$ 7,000.00	\$ -2,992.49	57.25%
2 Fundraisers	0.00	0.00	0.00	
Community Fundraisers	0.00	0.00	0.00	
Box Tops	38.00	50.00	-12.00	76.00%
Dining for Dollars	2,432.37	2,000.00	432.37	121.62%
Original Works	0.00	2,000.00	-2,000.00	0.00%
School Supply Kits	253.22	250.00	3.22	101.29%
Spirit Wear/ Apparel Sales	616.82	700.00	-83.18	88.12%
Total Community Fundraisers	\$ 3,340.41	\$ 5,000.00	\$ -1,659.59	66.81%
LA 5K	1,815.38	10,000.00	-8,184.62	18.15%
Loyalty Rewards	0.00	0.00	0.00	
Givebacks	105.84	1,000.00	-894.16	10.58%
Other Rewards (Target, etc)	61.23	500.00	-438.77	12.25%
Total Loyalty Rewards	\$ 167.07	\$ 1,500.00	\$ -1,332.93	11.14%
Pizza bingo	0.00	10,000.00	-10,000.00	0.00%

Louise Archer PTA Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L July 2023 - June 2024				
	Total			
	Actual	Budget	over Budget	% of Budget
LA 5K	0.00	-5,000.00	5,000.00	0.00%
Pizza Bingo	0.00	-3,000.00	3,000.00	0.00%
Total 3 Cost Fundraisers	\$ 0.00	\$ 8,000.00	\$ 8,000.00	0.00%
4 Community Events Tickets, Sales	0.00	0.00	0.00	
Faculty Volleyball Game	0.00	1,500.00	-1,500.00	0.00%
Six Grade Celebration	852.83	3,000.00	-2,147.17	28.43%
Six Grade Gift	0.00	1,500.00	-1,500.00	0.00%
SkateNight	0.00	2,000.00	-2,000.00	0.00%
Sock hop	2,498.22	2,500.00	-1.78	99.93%
Total 4 Community Events Tickets, Sales	\$ 3,351.05	\$ 10,500.00	\$ -7,148.95	31.91%
5 Community Events Cost	0.00	0.00	0.00	
Back to School Social/Popsicle	-57.51	-150.00	92.49	38.34%
Faculty Volleyball Game	0.00	-1,500.00	1,500.00	0.00%
Field Day	0.00	-1,000.00	1,000.00	0.00%
International Night	-35.97	-250.00	214.03	14.39%
Sixth Grade Celebration	0.00	-3,500.00	3,500.00	0.00%
Sixth Grade Gift	0.00	-1,500.00	1,500.00	0.00%
SkateNight	0.00	-1,500.00	1,500.00	0.00%
Sock hop	-2,023.10	-2,000.00	-23.10	101.16%
Total 5 Community Events Cost	\$ -2,116.58	\$ 11,400.00	\$ 9,283.42	18.57%

Expenses Year to Date & Net Income (Loss)

Louise Archer PTA Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L July 2023 - June 2024				
	Total			
	Actual	Budget	over Budget	% of Budget
Expenditures				
1 Students Support / Enrichment	0.00	0.00	0.00	
Azzara fund	791.65	1,400.00	-608.35	56.55%
Cultural Programs	835.00	2,000.00	-1,165.00	41.75%
Field trips	0.00	3,000.00	-3,000.00	0.00%
Mentoring Programs	0.00	400.00	-400.00	0.00%
Odyssey of the Mind	0.00	400.00	-400.00	0.00%
Reflections	474.05	900.00	-425.95	52.67%
Safety Patrol	0.00	150.00	-150.00	0.00%
Sunshine Times	0.00	1,000.00	-1,000.00	0.00%
Total 1 Students Support / Enrichment	\$ 2,100.70	\$ 9,250.00	\$ -7,149.30	22.71%
2 Parent, Teacher, School Support	0.00	0.00	0.00	
School Support	0.00	0.00	0.00	
Educational Licenses	4,506.44	10,000.00	-5,493.56	45.06%
Supply Closet	732.33	1,000.00	-267.67	73.23%
Total School Support	\$ 5,238.77	\$ 11,000.00	\$ -5,761.23	47.63%
Staff Support	0.00	0.00	0.00	
Classroom Funds	3,423.87	6,000.00	-2,576.13	57.06%
Mini Grants	5,588.80	11,000.00	-5,411.20	50.81%
Total Staff Support	\$ 9,012.67	\$ 17,000.00	\$ -7,987.33	53.02%
Total 2 Parent, Teacher, School Support	\$ 14,251.44	\$ 28,000.00	\$ -13,748.56	50.90%
3 Teacher/Staff Appreciation	0.00	0.00	0.00	
Pop-Up Parties	271.47	1,000.00	-728.53	27.15%
Staff Party	569.66	575.00	-5.34	99.07%
Sunshine Committee	560.00	2,800.00	-2,240.00	20.00%
Teacher Appreciation Week	0.00	1,500.00	-1,500.00	0.00%
Total 3 Teacher/Staff Appreciation	\$ 1,401.13	\$ 5,875.00	\$ -4,473.87	23.85%

Louise Archer PTA Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L July 2023 - June 2024				
	Total			
	Actual	Budget	over Budget	% of Budget
4 PTA Administration	0.00	0.00	0.00	
Accountant	41.00	41.00	0.00	100.00%
Bank and PayPal fees	0.00	3,500.00	-3,500.00	0.00%
Insurance	443.78	450.00	-6.22	98.62%
Misc / President's Fund	0.00	300.00	-300.00	0.00%
Supplies	244.00	200.00	44.00	122.00%
Website	481.69	500.00	-18.31	96.34%
Total 4 PTA Administration	\$ 1,210.47	\$ 4,991.00	\$ -3,780.53	24.25%
Total Expenditures	\$ 18,963.74	\$ 48,116.00	\$ -29,152.26	39.41%
Net Operating Revenue	\$ 3,252.19	\$ 21,016.00	\$ -17,763.81	-15.47%
Net Revenue	\$ 3,252.19	\$ 21,016.00	\$ -17,763.81	-15.47%
Thursday, Jan 18, 2024 05:26:15 AM GMT-8 - Cash Basis				
Net Revenue			\$3,252.19	
Unrealized Income			\$16,515.16	
Unrealized Expenses			-\$29,152.26	
Outstanding Checks			-\$1,978.75	
Programs Unrealized Expenses			-\$11,631.09	
Projected Net Revenue			-\$22,994.75	
Bank Balance			\$29,134.22	
Projected Year-End Bank Balance			\$6,139.47	

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Presidents Report & Program Notes.....Nausheen Khan

- Join the PTA - different membership levels available; join this year at <https://louisearcherpta.org/>

A graphic with a yellow and orange background. On the left, a woman with long brown hair, wearing a straw hat and a floral top, is smiling and gesturing with her hand. To her right, the text "WE NEED YOUR HELP" is written in a curved path, leading to "JOIN THE PTA" in large, bold, black letters. Below this, a white rounded rectangle contains the URL "https://louisearcherpta.org/join-donate/". On the far left, a vertical orange bar contains the following text: "It's a fact—children learn and grow better when their families and communities are engaged in their academic, social and emotional lives. PTA offers all parents and caregivers the opportunity to be engaged in developing their child's potential. Being a member of PTA means that you are part of a powerful association and action plan that is focused on programs and initiatives that strengthen your child's education and the family-school partnership."

□ Open Positions:

1. Walk to School / Safe Routes Chair
2. Directory Co-chair
3. Nominating Committee Chair
4. Reflections Chair
5. Yearbook Co-chair

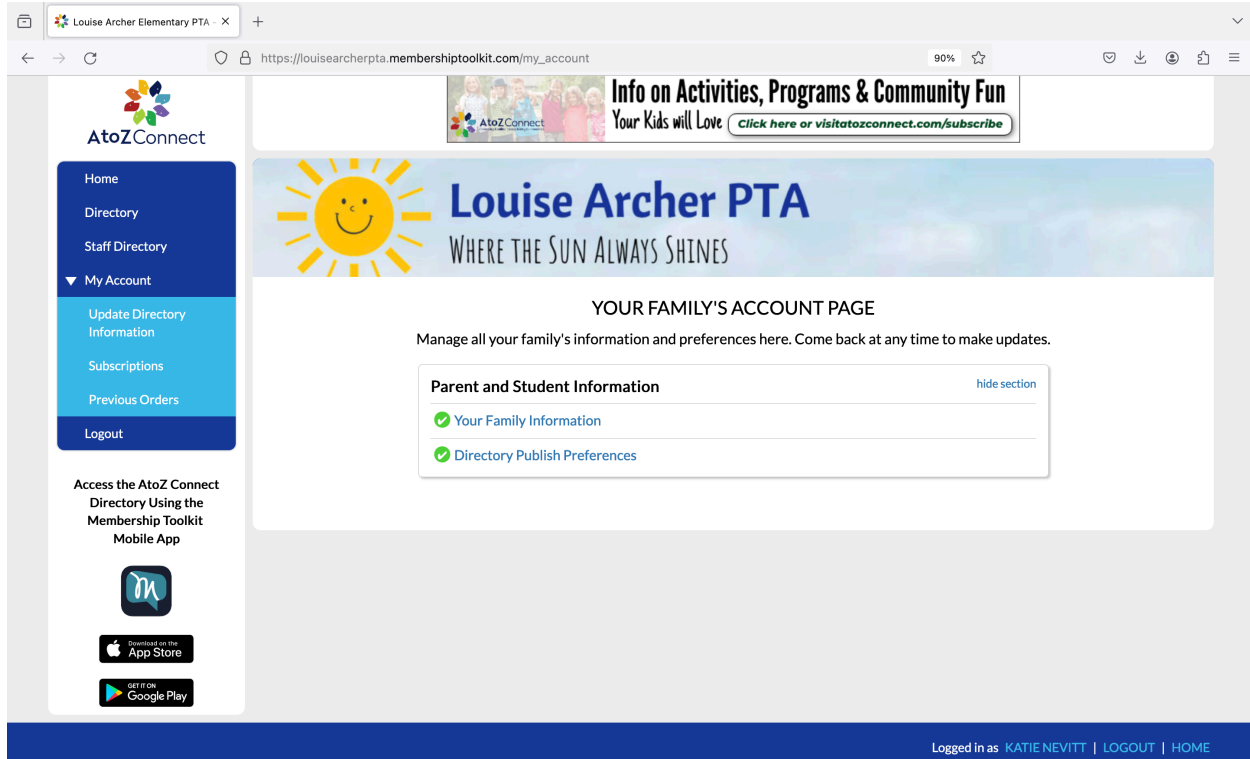
□ Loyalty Programs

- Harris Teeter Loyalty Program - Please link Louise Archer to your VIC card! Earn money for Louise Archer when you shop at Harris Teeter. (Link your card to Louise Archer ES #6189)
- Givebacks —> Shop to Give Program where you can link your credit card and shop at local businesses and they give a kickback to the PTA. Also available is a browser extension which gives 20% back. Please take a look and give it a try to help support that LAES PTA

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□ Directory Update:

- The Directory data went live in Mid-December. A message will be going out to parents on how to verify their family data and participate in the online system (A to Z Connect).
- Reminder - we are *not* printing a physical directory this year.



Sunshine Times Newspaper.....Reshma Patel

- Sunshine Times submissions are due after the teacher workdays - Jan 29th. If we do not get enough submissions we could extend the deadline by a week. We have received 10 submissions thus far and hope to get over 30 (last 2 years we had 40)
- Asking everyone here - Please encourage your students to submit something - artwork, puzzles, poems, prose - the possibilities are endless. If there is a piece of work that was written/created for a class assignment that your child is very proud of, that can be submitted as well. They will each get a hard copy of the newspaper with extras in each classroom for everyone to read. Please reach out to Reshma Patel, Sarah Couchman or the Sunshine Times mailbox (sunshinetimes@louisearcherpta.org) with any questions.

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The Sunshine Times Student Newspaper

The Sunshine Times is a student newspaper intended to be a creative outlet for budding writers, photographers, and artists. All students K-6th grade are encouraged to participate!

TOP 5 REASONS TO WRITE FOR THE SUNSHINE TIMES

1. See your name in print!
2. Get a hard copy of the newspaper to bring home!
3. Write (or draw!) about anything!
4. Share something new and exciting!
5. Improve your writing skills while having fun!

Students can write about school/class activities, vacations, local events, sports coverage, travel/book/movie/music/art reviews, interviews, puzzles, Spanish-language columns, poetry, cartoons, advice columns—all ideas are welcome!

Submissions for the first paper are due on **January 29, 2024**. Kids should have their parents send a short story, poem, artwork, recipes, reviews, etc. (one item per child) to sunshinetimes@louisearcherpta.org.

GUIDELINES:

- Students are not obligated to participate in every issue.
- Only one submission is allowed per student per issue. However, we will accept a complementary photograph/drawing with any article.
- All articles must be sent electronically in a word document on or before the specified deadline.
- Only submissions approved by a parent or guardian will be accepted. No editing will be done to the documents submitted.
- There is no limit on the number of words, however, we ask parents to use discretion and guide their children about using clear and concise language.
- Students submitting drawings or cartoons must send scans of their work. We will treat them like pictures in the paper. (If you need help scanning, please let us know.)
- All articles must be submitted with a suggested title.
- Send all submissions and questions to sunshinetimes@louisearcherpta.org



LA5K & Sun Run.....Liz Young

- The LA5K will be held the morning of Sunday, April 28th. Sun Run will start at 8am and the 5K at 8:30am.
- Due to the construction we will be starting at Madison HS and run a very similar course to pre-pandemic times.
- We're currently waiting approval from the police department. Once obtained we can move forward with permitting.
- Committee would like to propose a price increase of \$5 for registration due to the cost of goods going up.
- Once registration opens there will be a month long window to pre-purchase tickets at a discount.
- Volunteers needed - please be on the lookout for more information.

Sunshine Committee.....Alice Tran Suh

- Co-chair Alison is caught up with all the birthdays
- We also celebrated Educational Professional Support Day for all the teachers assistants, assistants, monitors, etc in November
- December we celebrated National Special Education Day
- Upcoming for February: National School Counseling Week, Crossing Guard Appreciation Day and School Patrol Appreciation

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- Please give a shout out to your crossing guards or have your children write a nice note, etc.

Supply Closet Committee.....Alice Tran Suh

- Ties in with Stock the Fridge (see below)
- We will have a supply drive end of January/early February. A SignUp Genius with the most needed supplies will be sent out with information on drop off locations for parents to contribute. Aim to “Stock the Supply Closet” mid February to tie it in with Valentine’s Day or Presidents’ Day.

Stock the Fridge.....Alice Tran Suh

- Our last Stock the Fridge was on Nov 11 for the Teacher Workday. The next Teacher workday is Jan 26 however we don’t believe all the teachers will be in the building that day so we would like to do a Supply Drive instead.

Sixth Grade Celebration.....Alice Tran Suh

- Celebration will take place on Friday, June 7 @ Madison HS
- All chairs have been assigned. Everyone has their rolls and working on getting things booked. We have our DJ, Photo Booth, and venue booked.
- If you’re a 6th grade parent you should be receiving emails from Alice soon regarding collecting photos for the baby photo contest.

Mini Grants.....Cathy Chen

- We just kicked off our second round of mini grants. We have \$4,500 left of the \$10k set aside for Mini Grants this year after the first round.
- Grant application sent to all the teachers and will be available on PTA website.
- If you’re a parent please encourage your teachers to submit a grant request. So far this round we have only received 3 applications.
- If there’s any funds remaining they will be used to supplement the supply closet committee.

Original Works.....Cathy Chen

- Original Works is an online school fundraising program combines *in-class artwork creation*, online ordering through a customized school gallery, and order delivery back to the school or directly to the home.
- Each student is working with Mrs. Edwards in art class to create an original work.
- Their artwork needs to be completed by the end of February and then is sent to Original Works to set up purchasing platform.


Yearbook.....Anita Cheng

- Yearbook Cover: Thank you to all students who participated. Staff voted and a winner and runner up have been selected for front and back cover.
- Yearbook Booster Ads & Yearbook Sales (Early Bird Sales \$20) end 2/24/2024 - Booster Ads for 6th grade will first 2 weeks and then open up to the rest of the school the last 2 weeks.

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- Yearbook Sales Sold: 95 books sold Goal is 400
- Photo Collection: All hands on deck! The Yearbook Committee is currently creating the layout of the yearbook. We need more photos to ensure that all students from each class are being represented. Out of the 24 classes, we currently only have photos from 8 classes. Please upload at least 3-5 photos (including a group classroom photo) into the proper google drive folder by Sunday, January 21st. If your class is missing a class group photo, please reach out so we can find someone to schedule a time to take a group photo later in the Spring.

2023-2024 LOUISE ARCHER ES GRADE SPECIFIC GOOGLE DRIVE AND PTA SPONSORED EVENTS PHOTO LINKS



YEARBOOK SPIRIT BOOSTER AD & YEARBOOK SALE!!



LOUISE ARCHER ELEMENTARY

★★★★★★★★

YEARBOOK SPIRIT BOOSTER AD

Place a shout-out ad to your 6th grade student in a 1/2 page yearbook spread for only \$25!

- **6th grade sales opens January 15th**
- Sales open to entire school **January 29th**
- All sales **END February 9th** or when all pages are sold out.
- **SPACE IS LIMITED. FIRST COME, FIRST SERVED.** Each ad space is \$25.

Image Requirements:


- Please create your advertisement as a jpeg file at 300 dpi and no bigger than 10 MB.
- Design is limited to 5"x7", either horizontal or vertical. The actual print size will be 3.5" x 2.5". (We will inform you of any issues w/ resolution)
- Please stay within the space guidelines so your entire message can be used.



EARLY BIRD LAES 2023-2024 YEARBOOK SALE!

Yearbook Cost: \$20
Personalization: \$5
Hardcover Upgrade: \$5

******NOTE: Prices go up to \$25 after 2/23/24**
(Additional \$5 proceeds benefit LAES PTA.)



Scan QR code and use ID to purchase!

ID#717957

buytheyearbook.com



SCAN ME

Payments for Booster Ad must be paid via the LAES PTA website

- Skate Night.....Erin Berk
- Scheduled for Saturday, February 24th from 6-8p at SkateQuest in Reston
 - The event will need only a few volunteers but we will need card swipers & cash on hand
 - There will be an option to preregister which will make check-in easier. Cost is \$10 per child.

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International Night.....Arvind Jairam

- Scheduled for Friday, May 17th
- Currently in process of getting logistics handled
- Anticipate a few volunteers will be needed
- Please mark calendars and keep an eye out for more information.

Update on Superintendent's Family Connection Group:

The intent of the Superintendent family connection group is to provide feedback to Dr. Reid on the educational experience in FCPS, discuss ways that families, educators and staff can partner to achieve the goals of our 2023-30 Strategic Plan in providing excellence, equity and opportunities for each and every student. Mrs. Shannon Aimone and Mrs. Tooba Malik attended the January forum whose theme was communication; “How are your schools communicating with you?”

Three other topics that will be discussed in the future are School Boundaries, Budget, and the Capital Improvement Program (CIP).

Questions / Comments:

1. Question: Is there a PTA supply closet available now that we’re in phase 2 of construction?

Answer: Maybe, let’s talk.

2. Question: How do we get photos to the yearbook committee?

Answer: You can email them to an board member, or the yearbook committee directly. There are also folders in our Google Drive where you can upload them.

Call Meeting to Close : 9:17p

Upcoming Events:

January

- | | |
|----|--|
| 23 | Dining for Dollars (Foster’s Grill 11am-9pm) |
| 29 | Submissions due for Sunshine Times student newspaper |

February

- | | |
|----|---|
| 2 | Pop-up Party |
| 5 | Dining for Dollars (Plaka Grill 11am-9pm) |
| 7 | PTA Meeting (Zoom) |
| 24 | Skate Night (6-8pm) |

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March

- 1 Readathon Kickoff
- 13 PTA Meeting (In-Person)
- 25-29 Spring Break

April

- 5 Faculty Volleyball Game vs Wolf Trap
- 13 Reflections Student Awards Celebration (Richmond)
- 17 PTA Meeting (Zoom)
- 18 Spring Pictures with Classes
- 19 Pizza Bingo
- 28 LA5K & Sun Run
- 30 Picture Day (Staff & 6th Grade panoramic)

May

- 6-10 Teacher Appreciation Week
- 14 PTA Meeting (In Person)
- 17 International Night

June*

- 7 6th Grade Celebration @ JMHS
- 12 Early Release; Last Day of School

23

TUESDAY, JANUARY 23, 2024 AT 11 AM – 9 PM

Dining for Dollars - Foster's Grille

Foster's Grille



The logo for Foster's Grille features a large, detailed burger with a sesame seed bun, lettuce, tomato, and cheese. Above the burger are stylized orange and yellow flames. Below the burger is a cartoon chef with a large white hat, a red shirt, and green pants, holding a knife. The text "Foster's Grille" is written in a bold, black, cursive-style font across the middle. Below the chef, the tagline "Home of the Charburger" is written in a red, serif font inside a white rectangular box. A registered trademark symbol (®) is located to the right of the tagline.