

April 13, 2022 - PTA Meeting Minutes

Call to order 8:01 pm

Principal's Report

- Fourth quarter – end of year events
 - Field Day – modified version on June 3; not as big as past years but there will be an opportunity for all grade levels to get out and have fun. The giant inflatable will be back this year!
 - Sixth grade promotion ceremony – finalizing date and time for the ceremony; it won't be a school-wide event.
 - End of year celebrations – teachers are looking into possible plans and ideas. We're hoping to open up a little bit with celebrations.
- Renovations – two quad trailers were placed in back corner of school yard; it is a lot, but there is plenty of room for PE and to go around the track. The trailers won't be used until next year, but this was the opportunity to get them on the ground. The school is going to try to minimize having classes out of the building as much as possible.
- Parent input survey will be done again this year. The survey is optional and will probably be at the end of April. There will be about a two week window for the voluntary survey. It is used as one piece of information that is passed on to the teachers while making decisions for the following year.
- Upcoming testing -
 - SOL testing for grades 3-6 will start on May 10 through May 27
 - iReady also coming up
 - Social and emotional screener also coming up

Treasurer's Report

- In March, we added \$45 in memberships and donations;
 - bringing total memberships and donations to \$7,069 for the year.
- As far as fundraising income, in March, we raised
 - \$346 Amazon rewards,
 - \$175 from Yearbook booster ads, and
 - \$4,786 from pizza bingo,
 - bringing the pizza bingo net proceeds to \$5,792 (this amount does not account for cost of pizza, which will be reflected in next month's report)

April 13, 2022 Louise Archer PTA Meeting Minutes

- Our net fundraising total is \$19,523 for the year
- We raised money for two community events this past month
 - Six grade celebration raised \$2,905, and
 - Skate night brought in \$2,641, bringing the net proceeds for the event at \$1,063
- As for the PTA expenses in March, we paid
 - \$782 in Mini grants, bringing the total grants for this year to \$8,613
 - \$200 in teacher classroom reimbursement, and
 - \$243 in Bank and PTA fees.
- Our cash at the end of March was \$83,032, of which about half is due to before and after school programs

President's Report & Program Announcements

- **April pop-up party** – We are sponsoring an April Pop-Up Party for our fantastic teachers and staff on Friday, April, 22nd. Teachers and staff will be making their own small flower arrangements. Donated vases can be dropped off from April 15-21 at April's house. Please drop off vases and flowers to the school no later than either the afternoon of Thursday, April 21st or by 9am on Friday, April 22nd.
 - We will post the signup genius in the chat if you would like to contribute.
- **Executive Board Positions for next year**
 - Each executive board position is for a two year term
 - Lynde's term as Secretary and Cathy's term as Treasurer are up at the end of this year
 - We have an interested parent willing to volunteer for the Treasurer position, but need a volunteer for the Secretary position
 - Also for next year, there is one year left in the President term;
 - Lynde has volunteered to fill the one year term for next year
 - We will have nominations and a vote for the Treasurer, Secretary, and the one year term for President at the May meeting.
 - If you have any questions or interest, please contact me at president@louisearcherpta.org or Lynde at secretary@louisearcherpta.org
- **Next year – we have a lot of open positions for the 2022-2023 school year. We will put a full list on the website, but we have a couple positions that we would like to highlight tonight.**

- Field Day Co-Chair this year and take over next year
 - We are looking for a volunteer to shadow this year's Field Day Chair and to take over next year
 - Field Day organization is happening now for a possible June date
- Audit Committee Chair – we also need an audit committee chair for this summer
 - The chair of the audit committee organizes the yearly PTA audit, which includes organizing documents and running a meeting over the summer with a four person committee to complete the audit documents
- Membership Chair – we also need a membership chair for next year, and it would be great to get started this summer
- **Kindergarten play date coordinator** – We also need a volunteer for this summer to organize some play dates for incoming Kindergarteners. If you or someone you know has an incoming kindergartner in fall 2022 and is interested, please contact me at president@louisearcherpta.org or Lynde at secretary@louisearcherpta.org
- **3rd Grade play date coordinator** – We are seeking a volunteer for this summer to organize some play dates for rising third-graders, including our Louise Archer third graders and new AAP third graders. If you or someone you know has a third grader in fall 2022 and is interested, please contact me at president@louisearcherpta.org or Lynde at secretary@louisearcherpta.org
- **Meeting link to paid PTA members** – For the next meeting, we are going to try emailing the zoom PTA meeting link to all PTA members, so keep an eye out for updates in the Sunbeam for updates.

Middle School PTA – Lynn Collins, Luther Jackson PTA

- Time to start thinking about next year and new middle school PTA opportunities; please consider joining and volunteering.
- Tuesday, April 19 at 6:30 pm – Luther Jackson PTA meeting
- If you have any questions, please contact Lynn Collins or the president of the Luther Jackson Middle School PTA

International Night update

- May 6 at 6 pm (rain date for May 13; if inclement weather is predicted, we'll decide by noon on May 4 regarding weather)

- This year's event will be outdoors and a bit more DIY. We hope everyone is interested in participating.
 - Setup will be from 4:30 to 6 pm
- In previous years, there have been 20 countries, some families do a display, others add in cultural clothing and food or even dancing.
- This year
 - We will have 20 countries
 - It will take place on the blacktop outside of the school
 - A sign-up genius will go out in this week's Sunbeam
 - Because we will be on the black top:
 - Families must bring their own table; electricity will not be available
 - Please make a display about your country and include the answer to one trivia question; Send the question to leslie.nicole.wood@gmail.com so we can include it in the trivia contest raffle
 - Please bring a stamp or something to make the "passports" that we will have for attendees
 - Food:
 - Food is not required, but if you do decide to serve food, keep in mind there will be no power; sternos are allowed; no propane or camping grills
 - Bite-sized, small portions are best
 - Usually 80-100+ people attend
 - Please have a sign with any allergies identified for the food
 - PTA will provide plates/napkins/utensils/sanitizer
 - We will ask everyone bring their own water bottle this year

Teacher Appreciation Week update

- Teacher appreciation week is May 2-6
- Events are planned as follows:
- Sunday, May 1: TAW KICK OFF – students and parents chalk the school sidewalks with notes of thanks and encouragement
 - Monday, May 2: FRUITFUL HEARTS AND MINDS – stocking the teacher's lounge with fruit
 - Tuesday, May 3: WORDS FROM THE HEART – students write notes to, or draw pictures for, their teacher(s) and staff members
 - Wednesday, May 4: LUNCH LOVE - teachers will have a catered lunch from Mama Tigre

- Thursday, May 5: RESTOCK OUR TEACHERS – replenishing our teacher’s school supplies
- Friday, May 6: SCHOOL SPIRIT DAY AND GIFT CARD BINGO - wear favorite LAES shirt or sport their blue and yellow & teachers and staff will participate in Gift Card Bingo
- April will contact the room parents later this week
- Look for more information in the Sunbeam and Tuesday folders

Pizza Bingo update

- Pizza Bingo took place on the blacktop this year; it was a huge success
- It was very different this year.
- The Nothing Bundt Cakes fundraiser was amazing; the PTA made 40% of the sales. We sold several hundred bundt cakes. It worked out really well, especially with Jerry’s help to have the cakes for sale on the website.
- The hardest part of having it outside was the weather issue, which is why it was on the blacktop instead of the field; but the blacktop worked better
 - Recommend doing it again outside on the blacktop again this year
 - We were able to get electricity to the outside
 - Outside was also helpful for little kids to use the playground while older kids participated in pizza bingo
 - It was also much easier to control noise outside, too
- The one recommended change is that we sold out of pizza in 30 minutes (for 70 pizzas!); so more pizza next year
 - One huge benefit of having it outside was eating through the entire event and relaxing instead of eating fast and running to the gym
- Pizza bingo teamed up with the sixth grade fundraising committee; it worked out really well and the sixth graders raised a lot of money and were a huge help as volunteers

Additional Questions

- Field day – still in discussion about whether parents can volunteer; the school should know in about a week or so as to what support they may need from parents

Next meeting is scheduled for May 11.

April 13, 2022 Louise Archer PTA Meeting Minutes

Call meeting to close – 8:32 pm

LOUISE ARCHER ELEMENTARY SCHOOL PTA
Fiscal Year July 1 - June 30
APRIL TREASURER'S REPORT

	ACTUAL 7/1/21 - 3/31/22		ACTUAL 7/1/20 - 3/31/21		DIFFERENCE	
INCOME						
Membership & Donations		7,069		9,312		(2,243)
Fundraisers - Income	23,052		13,035		10,017	
Fundraisers - Costs	(3,528)	19,523	(1,451)	11,584	(2,077)	7,939
Community Events, Tickets, Sales - Income	5,546		460		5,086	
Community Events, Tickets, Sales - Costs	(1,976)	3,570	(17)	443	(1,959)	3,127
Student Programs - Income	68,622		3,680		64,942	
Student Programs - Costs	(59,217)	9,405	(5,048)	(1,368)	(54,169)	10,773
Total Income		39,567		19,971		19,596
EXPENSES						
Student Support		4,918		6,673		(1,755)
Parent, Teacher, School Support		14,939		9,041		5,898
Teacher/Staff Appreciation		1,911		-		1,911
PTA Administration		2,770		1,535		1,235
Total Expenses		24,539		17,249		7,290
NET INCOME (LOSS)		15,028		2,722		12,306
3/31/2022 Cash		83,032				

	ACTUAL 7/1/21 - 3/31/22		BUDGET 2021-22		DIFFERENCE	
INCOME						
Membership, Donations and Interest		7,069		10,100		3,031
Fundraisers - Income	23,052		28,550		5,498	
Fundraisers - Costs	(3,528)	19,523	(7,400)	21,150	(3,872)	1,627
Community Events, Tickets, Sales - Income	5,546		7,600		2,054	
Community Events, Tickets, Sales - Costs	(1,976)	3,570	(7,980)	(380)	(6,004)	(3,950)
Student Programs - Income	68,622		135,000		66,378	
Student Programs - Costs	(59,217)	9,405	(109,235)	25,765	(50,018)	16,360
Total Income		39,567		56,635		17,068
EXPENSES						
Student Support		4,918		15,250		(10,332)
Parent, Teacher, School support		14,939		23,895		(8,956)
Teacher/Staff Appreciation		1,911		5,500		(3,589)
PTA Administration		2,770		5,458		(2,688)
Total Expenses		24,539		50,103		(25,564)
NET INCOME (LOSS)		15,028		6,532		(8,496)