

March 15, 2022 - PTA Meeting Minutes

Call to order 8:03 pm

Principal's Report

- Renovations –There will be preparations starting soon, so there won't be any summer programs at LAES.
- Tuesday, March 22 – school pictures, including whole class pictures, with an option for students to wear masks
- Staff v 6th grade volleyball game - Thursday, March 17
- End of quarter is on March 31 (two hour early release)
 - April 1 is a teacher work day and next week is spring break
- Newsletter this Friday will include SOL dates for 3rd-6th grades
 - A little early this year to complete all SOLs before Memorial Day weekend
 - May 9-20 is LAES window; first week is reading; second week is math

Treasurer's Report

- In February, we had one more parent join the PTA;
 - bringing total memberships and donations to \$7,024 for the year.
- Apart from before and after school activities, in February, we raised
 - \$2,530 from pizza bingo and
 - \$1,275 from Yearbook booster ads.
 - Bringing our fundraising total to \$15,761 for the year
- As for the PTA expenses in February, we paid
 - \$2,768 for six iPads for students to use in school,
 - \$2,088 in Mini grants,
 - \$41 from the Azzara fund for Valentine's day cards,
 - \$11 for teacher appreciation pop-up parties, and
 - \$282 in PTA admin fees.
- Our cash at the end of January was \$79,059, of which about half is due to before and after school programs

President's Report & Program Announcements

- **March Reminder to Join the PTA** – join at the Louise Archer PTA website, which is <https://louisearcherpta.org/>
- **PTA Organizational Structure Form Approval** – In order to comply with the Virginia PTA requirements, we need to review and approve an organizational structure form, which provides the details of our Louise Archer PTA.
 - Organization Structure Form was approved by the membership.
- **Two open positions for this year and one open position for next year** –
 - **This year - Loyalty Programs Chair and Walk to School Chair or Co-Chairs.**
 - **Next year – Audit Committee Chair needed**
 - The chair of the audit committee organizes the yearly PTA audit, which includes organizing documents and running a meeting over the summer with a four person committee to complete the audit documents.
 - Our current chair has offered to help train a new volunteer.
 - For current chairs, Lynde will be reaching out shortly to confirm your plans for next year.
 - If you are interested or would like more information, please contact me at president@louisearcherpta.org or Lynde at secretary@louisearcherpta.org
- **Kindergarten play date coordinator** – We also need a volunteer for this summer to organize some play dates for incoming Kindergarteners. If you or someone you know has an incoming kindergartner in fall 2022 and is interested, please contact me at president@louisearcherpta.org or Lynde at secretary@louisearcherpta.org
- **Facebook guidelines update** – The Executive Committee has reviewed an updated a set of guidelines for the PTA facebook page, they will be posted shortly. Please feel free to provide any feedback or suggestions on the guidelines to me at president@louisearcherpta.org or Lynde at secretary@louisearcherpta.org
- **Yearbook Updates** –
 - Yearbooks are now on sale! You can get your hands on this school year’s yearbook by placing your order at <https://ybpay.lifetouch.com> and using school code 2975522.
 - Yearbook Boosters Ads are on sale now! Ads are now open for the entire school (K-6) until March 25th.

- **Original Works** - Our Original Works Gallery is open! A letter featuring your student's artwork and information went home in the Tuesday folder (3/15). The website is www.OriginalWorks.com. Once at the "Gallery," our school code is "Loarc" (case sensitive) and you can filter by teacher's name. You will need your student's unique code to order.
 - The deadline is Wednesday March 30th. Original Works has promised to fulfill orders in time for Mother's Day! All orders will ship to the school and go home with your student. So, go online and have fun ordering! A portion of all purchases will go to the Louise Archer PTA.
 - Questions? Lost your student letter? Contact Sarah Barry at SarahLNBarry@gmail.com or 804-397-9251.
- **Pizza Bingo** - Pizza Bingo is on March 25th from 5:30pm-7pm outdoors at Louise Archer.
 - Please register, There is no cost, but please consider donating to the PTA.
 - Also, you can still purchase your bundt cakes on the Louise Archer website for pickup at Pizza Bingo. The PTA receives a donation from each bundt cake purchases.
- **Dining for Dollars** – On April 23, there will be a dining for dollars event at Greenheart Juice Bar and Café. More information will follow in the Sunbeam and on the PTA facebook page.

Skate Night update

- Skate Night will be Saturday, March 19 at 6-8 pm. Ice time starts at 6:10 pm.
- There will be a music playlist (clean); there will be a disco ball half-way through the ice time.
- You can purchase tickets ahead of time on the Louise Archer PTA website; we are working on getting a credit card payment option the day of the event, too.

Additional Questions

- Picture day classroom photo – We will check with Kathy Cutri to see if there is an option to order only the class photo and will post something on the facebook page or in the sunbeam.

Next meeting is scheduled for Wednesday, April 13.

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Call meeting to close – 8:19 pm

LOUISE ARCHER ELEMENTARY SCHOOL PTA
Fiscal Year July 1 - June 30
MARCH TREASURER'S REPORT

| | ACTUAL 7/1/21 - 2/28/22 | | ACTUAL 7/1/20 - 2/28/21 | | DIFFERENCE | |
|---|----------------------------|---------------|----------------------------|---------------|------------|---------------|
| INCOME | | | | | | |
| Membership & Donations | | 7,024 | | 8,462 | | (1,438) |
| Fundraisers - Income | | 17,746 | | 9,058 | | 8,688 |
| Fundraisers - Costs | | (1,984) | 15,761 | (1,451) | 7,607 | (533) |
| Community Events, Tickets, Sales - Income | | - | | - | | - |
| Community Events, Tickets, Sales - Costs | | (398) | (398) | (17) | (17) | (381) |
| Student Programs - Income | | 68,622 | | 3,680 | | 64,942 |
| Student Programs - Costs | | (54,279) | 14,343 | (3,157) | 523 | (51,122) |
| Total Income | | 36,730 | | 16,575 | | 20,155 |
| EXPENSES | | | | | | |
| Student Support | | 4,918 | | 6,061 | | (1,143) |
| Parent, Teacher, School Support | | 13,957 | | 5,984 | | 7,973 |
| Teacher/Staff Appreciation | | 888 | | - | | 888 |
| PTA Administration | | 2,528 | | 1,057 | | 1,471 |
| Total Expenses | | 22,291 | | 13,102 | | 9,189 |
| NET INCOME (LOSS) | | 14,440 | | 3,473 | | 10,967 |
| 2/28/2022 Cash | | 79,059 | | | | |

| | ACTUAL 7/1/21 - 2/28/22 | | BUDGET 2021-22 | | DIFFERENCE | |
|---|----------------------------|---------------|-------------------|---------------|------------|-----------------|
| INCOME | | | | | | |
| Membership, Donations and Interest | | 7,024 | | 10,100 | | 3,076 |
| Fundraisers - Income | | 17,746 | | 28,550 | | 10,804 |
| Fundraisers - Costs | | (1,984) | 15,761 | (7,400) | 21,150 | (5,416) |
| Community Events, Tickets, Sales - Income | | - | | 7,600 | | 7,600 |
| Community Events, Tickets, Sales - Costs | | (398) | (398) | (7,980) | (380) | (7,582) |
| Student Programs - Income | | 68,622 | | 135,000 | | 66,378 |
| Student Programs - Costs | | (54,279) | 14,343 | (109,235) | 25,765 | (54,956) |
| Total Income | | 36,730 | | 56,635 | | 19,905 |
| EXPENSES | | | | | | |
| Student Support | | 4,918 | | 15,250 | | (10,332) |
| Parent, Teacher, School support | | 13,957 | | 23,895 | | (9,938) |
| Teacher/Staff Appreciation | | 888 | | 5,500 | | (4,612) |
| PTA Administration | | 2,528 | | 5,458 | | (2,930) |
| Total Expenses | | 22,291 | | 50,103 | | (27,812) |
| NET INCOME (LOSS) | | 14,440 | | 6,532 | | (7,908) |